

WEEK ONE			
Monday			
Session	Time	Who Attends	Location
Registration / ID Badges	7:30a – 8:25a	All Care Team Members	Basic Science Building Auditorium Room 100
New Care Team Member Orientation	8:25a – 4:00p	All Care Team Members	Basic Science Building Auditorium Room 100
Tuesday			
Session	Time	Who Attends	Location
Benefits Briefing & Sign-up	8:30a – 12:30p	All regular Care Team Members	University Hospital, 2 West Amphitheater **Room location subject to change.
Point of Care Testing (POCT)/ i-Stat, D-Dimer, Avoximeter	1:30p – 2:30p	See Page 2 for who attends these sessions (Additional Training Assigned to MyQuest)	2 West Classroom **Room location subject to change.
Wednesday			
Session	Time	Who Attends	Location
Clinical Services Orientation	7:30a – 11:30a	All licensed and unlicensed hands-on patient care employees & patient companions, <u>includes</u> all Outpatient Clinic staff	University Hospital, 2 West Amphitheater
Therapeutic Intervention for Patient Sitters	12:30p-2:30p	PCTs, Student Techs, ED Techs, Therapeutic Assistants & Patient Safety Companions	2 West Classroom
PCT Orientation	2:30p – 4:30p	PCTs, Student Techs, ED Techs, Therapeutic Assistants & Patient Safety Companions	Colbert Education Library, 4th Floor (next to University Hospital)
Thursday			
Session	Time	Who Attends	Location
Nursing Orientation	8:00a-12:00p	<u>Inpatient</u> hospital and procedural RNs (except Operating Room RNs), Medicare Paramedics	College of Nursing, Simulation Classroom and Lab, 1 st Floor (across Jonathan Lucas Street from MUSC bus stop)
PCT Skills Lab	12:30p – 4:00p	PCTs, Student Techs, Patient Safety Companions & Therapeutic Assistants	College of Nursing, Simulation Classroom and Lab, 1 st Floor
Friday			
Session	Time	Who Attends	Location
GetWell Network Training	8:00a-9:30a	Adult Inpatient RNs, PCTs, Meduflex RNs and PCTs <i>(does not include Children's, ICU, TCU, Procedural, ED units or Outpatient)</i> Units included Main Hospital: 10W, 10E, 9W, 9E, 8W, 8E, 7W, 6W, 6E, 5W, 5E, 5L&D Ashley River Tower: 3W, 4E, 5E, 5W, 6E, 6W, 7E, 7W	University Hospital, 2 West Classroom

WEEK TWO

Tuesday

Session	Time	Who Attends	Location
Phlebotomy –1/30, 2/27, 3/27, 4/24, 5/22, 6/19, 7/31, 8/28, 9/25, 10/23, 11/20, 12/18	8:00a – 12:00p *must complete online prework prior to class	PCTs & Student Techs (except Intensive Care Units (ICU), Women’s Care & Children’s Hospital)	College of Nursing, Simulation Lab, 1 st Fl.

BLS/CPR for Healthcare Providers:

Care Team Members who need Basic Life Support (BLS) Certification can review the list of available classes at <http://www.muschealth.org/ctc/> and register via MyQuest (<http://myquest.musc.edu>). Please call the Community Training Center at 843-876-8696 with questions.

POCT/i-STAT Training:

Point of Care testing is performed at/near the patient bedside. Training includes i-Stat, D-Dimer, Avoximeter.

Who Attends:

<ul style="list-style-type: none"> • RNs in Adult ICUs and Pediatric ICUs • RNs and Techs in Pediatric Emergency Department • RNs in Newborn/Special Care/NNICU & 5 East Nursery & Postpartum • RNs and Radiology Techs in Interventional Radiology • RNs, & ED Techs in Adult Emergency Depts (1West) & Chest Pain Center in Ashley River Tower • RNs, CT/MRI Techs and Nuclear Medicine Techs in Radiology • RNs and Techs in PET CT 	<ul style="list-style-type: none"> • Nurse Practitioners • Cardiovascular Techs and Radiology Techs in Heart and Vascular • Inpatient/Outpatient Respiratory Therapists • Meducare Paramedics • RNs Ambulatory Procedure Center Clinical Staff • Anesthesia Techs
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Important Information:

<ul style="list-style-type: none"> • If you need to be reached during orientation week for an emergency, call Human Resources 792-0819. • Contact your supervisor if you have unscheduled time during the first two weeks of orientation.

Who to Call if You Have Questions

• Orientation schedule?	• Human Resources (843) 792-0819
• Clinical Services, Nursing or PCT Orientations?	• Clinical Education office (843) 792-2409 or (843) 792-2123, pager #12595.
• POCT or i-STAT training?	• Brittaney Dieppa (843) 792-0415 or Shea Woodward (843) 792-4007, pager #18012
• Epic Training?	• epictraining@musc.edu
• Activating computer user account or completing Two Factor	• OCIO Help Desk (843)792-9700

Room name	Room number	Physician address
Canon Park Place – “CPP” (corner of Calhoun & Ashley; next to Rite-Aid)	CPP2 (Room 203)	261 Calhoun Street Charleston, SC 29401
Clinical Science Building – “CSB” (adjacent to Main/University Hospital)	CSB 220	96 Jonathan Lucas Street Charleston, SC 29425
Harborview Office Tower – “HOT” (behind McDonalds/Crosstown)	HOT 403	19 Hagood Avenue Charleston, SC 29425
Main Hospital Computer Training Room – “MH”	MH 271	169 Ashley Avenue Charleston, SC 29425
Revenue Cycle training	Parkshore (West Ashley)	1 Poston Road Charleston, SC 29407

<u>Shuttle directions from Hagood Parking Lot to...</u>	<u>Walking directions from Main Hospital to...</u>
Canon Park Place: *Jonathan Lucas ~or~ ART (Ashley River Tower). *Exit bus to the right and go to Calhoun Street *Turn left onto Calhoun Street *Go to Ashley Ave. and turn right *Brick building w/the Rite-Aid convenience store *Enter double doors and take elevator to 2nd floor classroom	Canon Park Place: *Exit Main Hospital and turn left onto Jonathan Lucas. *Go to Calhoun Street and turn left. *Turn left onto Calhoun Street *Go to Ashley Ave. and turn right *Brick building w/the Rite-Aid convenience store *Enter double doors and take elevator to 2nd or 3rd floor classroom
Clinical Sciences Building: *Jonathan Lucas ~or~ ART (Ashley River Tower) *Bus stops just past the Main Hospital/Clinical Sciences Building *Turn back walking towards Clinical Sciences Building *Enter revolving doors at Clinical Sciences Building *Turn right at the 1st hallway *Take elevator to 2nd floor *Exit elevator to the left to classroom	Clinical Sciences Building: *Enter revolving doors at Clinical Sciences Building *Turn right at the 1st hallway *Take elevator to 2nd floor *Exit elevator to the left and walk down hallway to classroom
Harborview Office Tower: *Jonathan Lucas ~or~ ART (Ashley River Tower) *Bus stops at Harborview Office Tower *Enter and turn left towards elevator *Take elevator to 4th floor classroom	Bus is preferred/safest route due to traffic
Main Hospital Computer Training Room: *Jonathan Lucas ~or~ ART (Ashley River Tower) *Bus stops just past the Main Hospital/Clinical Sciences Building *Turn back walking towards Clinical Sciences Building *Enter revolving doors at Clinical Sciences Building *Turn right at the 1st hallway *Take elevator to 2nd floor *Exit elevator to the right and walk down hallway *Turn right at 1st hallway & classroom on right	Main Hospital Computer Training Room: *Enter revolving doors at Clinical Sciences Building *Turn right at the 1st hallway *Take elevator to 2nd floor *Exit elevator to the right and walk down hallway *Turn right at 1st hallway *Classroom is on the right

EPIC Training schedules are emailed to each new employee and posted on your MyQuest account.

Questions regarding Epic Training? Contact:
epictraining@musc.edu

MUSC provides free shuttle bus service from the main parts of campus and the Hagood parking lot. The MUSC transportation schedule can be found at:

<http://academicdepartments.musc.edu/vpfa/operations/transportation/bus.htm>



2018 Clinical Services Orientation Agenda Wednesday, Week One

SESSION	TIME	LOCATION
Clinical Services Orientation Welcome	7:30a-7:50a	2 West Amphitheater
Patient and Family Education	7:50a-8:15a	2 West Amphitheater
Falls & Restraints	8:15a-8:45a	2 West Amphitheater
Dr. Jerry Mansfield- Executive CNO	8:45a-9:00a	2 West Amphitheater
BREAK	9:00a-9:15a	
Infection Prevention	9:15a-9:35a	2 West Amphitheater
Emergency Response Teams (MET, BAT, Code)	9:35a-9:55a	2 West Amphitheater
Interpreter Services	9:55a-10:05a	2 West Amphitheater
BREAK	10:05a-10:20a	
Advance Directives/Pastoral Care	10:20a-10:40a	2 West Amphitheater
Risk Management	10:40a-11:00a	2 West Amphitheater
Emergency Operations Plan (EOP)	11:00a-11:20a	2 West Amphitheater
Wrap Up/Evaluations	11:20a-11:30a	2 West Amphitheater

For questions, call or page Patti Deltry 843-876-1476 or 11552