



**Healthy Me-Healthy SC Grant
Request for Applications
2021-2022 Funding Cycle**

RFA Release Date: 3/8/2021

OVERVIEW

The Healthy Me-Healthy SC (HMHSC) grant is a funding opportunity designed to improve the implementation, reach, and/or scaling potential of projects/programs that align with HMHSC's mission: **improving healthcare access and inequities in rural and underserved communities of South Carolina.**

Sponsored by Healthy Me-Healthy SC, the HMHSC Grant provides a \$50,000 award to support projects/programs which show promising impact and/or results, with the award allowing for movement to the project/program's next developmental milestone(s) or scalability. The project/program will be followed for one year to determine potential alignment with HMHSC past the award period.

Projects/programs will need to align with one of HMHSC's four focus areas:

- Women and children's health
- Chronic disease/preventative healthcare
 - This is a broad area that may include oral health, healthy aging, food security, or any concept that is preventative in nature
- Mental health
- Cancer

Projects/program will be scored for their innovativeness, impact, scalability and sustainability (see *Review* notes for additional scoring details).

Up to two projects, for \$50,000 each, may be funded this application cycle.

KEY DATES

Application Opens:	March 8, 2021
Application Due:	April 19, 2021
Notice of Award:	May 24, 2021

To apply: please fill out all components of the online application:
<https://redcap.musc.edu/surveys/?s=DXAYYWKAWA>

APPLICATION PROCESS

Application Instructions

The Application consists of seven components. All components are included in the REDCap Application:

- 1) Project/Program Overview
- 2) Project/Program Information
- 3) Targeted Metrics
- 4) Each investigator's CV
- 5) Budget and Justification: PHS 398format
- 6) Letter of Support, if applicable
- 7) Student Justification, if applicable

Project/Program Overview (350-word limit)

- Please provide a description of your project/program, what led you to create/found it, any achievements and the goals for the award.

Project/Program Information (various word limits, as noted in the REDCap form)

- Describe your target population and/or condition. Who does your project/program help?
- What was your project/program's launch date? Please describe any key developmental milestones.
- How have you defined success for your program/project; what metrics have you tracked? If you have not yet collected data, use this space to describe the metrics you will track to highlight the program/project's progress and impact.
- What are the primary objectives/specific aims that you are planning to achieve in the next year?
- What area(s) of the state does your project/program currently impact?
- Scalability: does your project/program have the capability to be scaled to increase its geographic reach in the next 1-3 years?
 - If yes, please describe how your project/program could be expanded geographically.
- What is your current funding status, and grant close date, if applicable?
- If currently funded, are you still enrolling patients/program participants?
- What is the annual cost of your project/program?
- Please describe any technological, personnel and/or equipment needs that are required to sustain/scale your project/ program. (e.g., telehealth maintenance/support; 1 nurse educator per 25 patients, etc.) Please describe how those needs are currently being met.
- Are any aspects of your project/program reimbursable or billable?
- Please describe any potential barriers to clinical/programmatic roll out.
- Is there a commitment to sustain your project/program?
- Are there resources (personnel or technology) at MUSC or Clemson that can be leveraged? Inter-professional, cross-college/cross-institution collaborations are encouraged.

Targeted Metrics

- Upload any targeted metrics you have tracked thus far. Please do this by taking a simple Excel table, and converting the file to a PDF, to upload.
- There is a place for this in the Uploads section of the application

Budget and Justification

- Applicants must use the PHS 398 Form Page 4 (MS WORD version – converted to PDF): Detailed Budget for Initial Budget Period for the budget page and use the Continuation Format Page for the budget justification. Each budget line item must be clearly justified. **Combine your budget and justification into a single PDF file** to submit via the online application.
<http://grants.nih.gov/grants/funding/phs398/phs398.html>
- There is a place for this in the Uploads section of the application

Each Investigator's CV

- There is a place for this in the Uploads section of the application

Letter of Support, if applicable

- If the proposed specific aims require support or service from a research/IS team, a letter of support must be provided which acknowledges the group's ability to provide said support or service within the award period.

Student Justification, if applicable

- If a student is the Co-I, please provide a justification as to why a student is included in the proposed project and how the proposed work is related to the student's thesis/dissertation research project, here. Student(s) must be identified by first name and last name (i.e., TBD/TBN is not allowed).

Submission

- Applications are submitted through the REDCap Survey link available on the HMHSC website.
- Incomplete or late applications will not be reviewed.

REVIEW

Applications will be reviewed by a panel, including HMHSC leadership and representatives from both MUSC and Clemson.

Applications will be assessed using the below criteria:

- **Innovativeness** – How creative/novel is the program/project proposed, or does it take a creative/novel approach to a known problem? Does the proposal incorporate collaboration between more than one institution/organization?
- **Impact** –How profoundly does the program/project improve access and health inequities in rural and/or underserved communities of the state? Could the program/project potentially lead to new/additional research or outreach opportunities?
- **Scalability** – How scalable is the program/project; is there an ability to reach underserved and rural communities throughout the entire state with minimal-moderate effort, if not already demonstrated?
- **Sustainability** – Are the costs associated with the program/project covered by the innovation dollars, and are any gaps likely to be covered by other sources or funds? Most importantly, in the future, will the program/project bring in revenue/additional grant dollars?

Additionally, work proposed in the application will be reviewed for:

- Likely completion of the objectives/specific aims within a one-year timeframe
- Appropriateness of the proposed budget expenditures with respect to the development/growth plan for the project/program

EMAIL QUESTIONS TO

Kapri Kreps Rhodes krepsk@musc.edu

AWARD DETAILS

- HMHSC Grant funding cannot be released until all required regulatory documents have been approved and copies submitted to HMHSC via a REDCap Survey.
- Please note that HMHSC will continue to follow longitudinal progress of the project/program. Progress reports are due at three-month intervals while the project is active. Brief annual progress follow-ups are due for three years.

GRANT ELIGIBILITY

General

- In order to qualify for the HMHSC grant, a project/program must improve healthcare access and/or inequities in rural and underserved communities of South Carolina.

Investigators

- Principle Investigators (PI) must have a primary faculty appointment at MUSC or Clemson (at the level of Assistant Professor or above).
- Faculty from other academic institutions are encouraged to partner with MUSC or Clemson faculty on collaborative applications.
 - Collaborative applications between MUSC and Clemson faculty are highly encouraged.
- Undergraduates, graduate students, clinical trainees, post-doctoral and clinical fellows, visiting faculty, and individuals with pending faculty appointments cannot serve as the PI, but may serve as a Co-Investigator (Co-I).
 - The PI must provide a justification as to why a student is included in the proposed project and how the proposed work is related to the student's thesis/dissertation research project. Student(s) must be identified by first name and last name (i.e., TBD/TBN is not allowed).
- CVs for all investigators are required

Consultants

- Please include consultant(s) names and their roles/duties in the research proposal.

BUDGET AND ALLOWABLE COSTS

- **Faculty Salary Support.** Salary and fringe benefits are not allowable budget items for faculty.
- **Effort Reporting.** For federal/institutional compliance purposes, it is PI's responsibility to make sure all the investigators efforts listed in the budget follow their institutional effort policy.

- Please note that investigators are not required to accommodate their efforts on the project budget. However, they must follow their respective institution's effort policy should they choose to charge the effort to other funding sources.
- **Other Personnel Support.** Salary and fringe benefits are allowed for technical support, such as; Research Fellows, Research Assistants/Coordinators, Research Nurses, etc. Please confirm fringe benefit rates on your respective institution's Sponsored Awards Office website.
- **Students.** The HMHSC Grant funds cannot be used to cover student tuition, fees or health insurance costs in any way, directly or indirectly as a stipend.
- **Ancillary Personnel.** Salary support for ancillary personnel, such as Mentors, Secretaries, and Administrative Assistants, is not allowed.
- **Non-personnel Research Expenses.** Some allowable expenses are: supplies, equipment (under limited circumstances), pilot/study patient stipends, pilot/study patient transportation costs, in- and out-patient care costs, and statistical and computational services including personnel and computer time. All expenses must be directly related to the proposed project/program.
- **Unallowable costs.** General office supplies and equipment, computers and laptops (unless specifically requested and justified), membership dues and fees, traveling costs to meetings, publication and subscription costs, mailing costs and rent.
- **Facilities & Administrative (Overhead/Indirect) Costs.** Facilities and administrative costs, also known as indirect/overhead costs, are not permitted.
- **Subawards.** Please indicate potential subaward(s) to other institutions clearly on the budget. No signed documents from subaward institution(s) are needed at the time of application submission.
- **Business Manager Responsibilities.** PI's Department/Division Business Manager shall be responsible for all human resource, procurement and reconciliation activities for the funded project account(s).